

JOB ANNOUNCEMENT

**HEALTH POLICY AND
COMMUNITY ENGAGEMENT COORDINATOR**

Position Summary:

The Alliance for a Better Community (ABC) seeks a *Health Policy & Community Engagement Coordinator* with a deep commitment and experience working on public health, community engagement and policy advocacy efforts. The ideal candidate will have strong core skills (i.e. communications, writing, analytical) with the ability to think strategically about health policies that positively impact the Latino community, with a particular focus on the Boyle Heights community. The *Health Policy & Community Engagement Coordinator* will lead the organization's health policy advocacy and community engagement efforts focused on reversing the obesity epidemic by increasing access to safe, attractive recreation spaces for physical activity, promoting policies to increase access to healthy food options and the elimination of health hazards.

Organizational Mission:

The Alliance for a Better Community (ABC) is a policy advocacy organization focused on promoting equity for Latinos in education, health and civic engagement for the betterment of the Los Angeles region.

Major responsibilities:

1. Develop and execute a policy advocacy agenda to address ABC's priority health issues.
2. Develop, advocate for and promote health policies within the Los Angeles Unified School District and the City of Los Angeles related to health and wellness including, but not limited to, joint use, healthy food access and public safety.
3. Monitor and analyze health policies that impact ABC's areas of focus.
4. Work in coalitions with various stakeholders including policy makers, civic leaders, and health advocates to advance ABC's health policy agenda.
5. Lead ABC's activities as part of the California Endowment's Building Healthy Communities Initiative in Boyle Heights and serve as the organizations representative at all key meetings and events.
6. Engage and develop relationships with relevant school leaders, parents, students, and community based organizations to build substantial community capacity around health issues.
7. Develop and coordinate a community engagement plan that builds community leaders' capacity around health issues and links community priorities with the organizational policy advocacy work.
8. Develop necessary outreach and engagement materials to increase communities' capacity to address community health concerns.
9. Represent community interest at key stakeholder meetings through thoughtfully articulating parent concerns, suggestions, and views regarding healthy communities.
10. Actively participate in and contribute to the organizations health strategy via staff meeting participation and one on ones with the organization's leadership team.
11. Provide support to other organizational priority projects as needed.

Qualifications:

1. *Education:* Minimum of a Bachelor's Degree in public health, health sciences, public policy, urban planning or related field, Master's Degree preferred.
2. *Experience:* Minimum of 2 years full-time experience in public health, health sciences, public policy, urban planning or related field.
3. *Content Knowledge:* Strong familiarity of public health issues, research, and practice on issues related to health and wellness including but not limited to childhood obesity, joint use, prevention strategies, public safety and healthy food access. Preference for candidates with strong familiarity with the Los Angeles political landscape.
4. *Community Knowledge:* Priority will be given to applicants with experience working within the Los Angeles region, city, and school districts. Preference for candidates with a deep understanding and experience working with the Latino community and the Boyle Heights community in particular.

5. *Leadership Skills:* Experience working within and leading broad-based, multicultural coalitions. Ability to execute projects independently. Contributes positively to the work culture by being solutions-oriented and a team player.
6. *Collaboration:* Able to work independently, within a team environment and lead external collaborative efforts to accomplish goals and objectives. Maintain positive working relationships with organizational leadership, staff and internal partners to meet collective goals.
7. *Organizational Skills:* Excellent project management (attention to detail, creating and monitoring project budgets and timelines) and multi-tasking skills (prioritizing work effectively).
8. *Communications Skills:* Superior interpersonal, verbal and written communication skills. Proven ability to establish and maintain high priority relationships. Strong preference for bilingual candidates (Spanish & English).

Salary: \$55,000- \$65,000 *based on experience and qualifications. Full benefits package offered.*

Send resumes AND cover letter to vanessa@afabc.org. Please include in the subject heading **HEALTH POLICY POSITION.**
PLEASE, NO CALLS.