

## **Galt Farmers' Market EBT Associate**

**START DATE:** November 24th, 2014 **Part time ~18 hours/week**

**COMPENSATION:** \$10.50/hour

**LOCATION and SCHEDULE:**

Work will take place at the Galt Market: 610 Chabolla Ave., Galt, CA 95632. Work schedule is 6:30am-3pm Tuesdays and Wednesdays + once or twice monthly meetings in Sacramento, and additional administrative tasks that can be completed from home. Other market days/locations may be assigned in an on-call basis depending on your availability and desired work schedule.

**EXPECTED HOURLY COMMITMENT:** ~18 hours/week

Alchemist CDC will be implementing CalFresh Electronic Benefits Transfer (EBT) payment processing at the farmers' market in Galt (Galt Market), utilizing a scrip system. ([www.alchemistcdc.org](http://www.alchemistcdc.org)). [The EBT/CalFresh program (previously known as food stamps) offers qualifying lower income individuals financial assistance in purchasing food for themselves and their families.] This effort aligns with Alchemist CDC's vision of vibrant, equitable and diverse communities. Farmers' Markets are a great asset to communities, and can lead to improved health for area residents. By making it easier for lower-income populations to purchase food at farmers' markets, these community assets will become more equitable and accessible to all individuals.

This job provides an opportunity to learn more about food access and nutrition issues, engage directly with low-income individuals and small to midsize California farmers.

**MAJOR TASKS:**

**Assist Project Manager with the following:**

- Ensure compliance with Federal guidelines for accepting CalFresh.
- Staff CalFresh scrip distribution table at Galt farmers' markets each week.
- Promote program to farmer vendors at markets.
- Inform customers about CalFresh eligibility and application guidelines.
- As position grows, there may be opportunities to expand into additional program work, such as assisting with community outreach or attending community events.

**SKILLS:**

- Must be at least 17 years of age. Must be a High School graduate or equivalent (GED/CHSPE) by November 20, 2014.
- Bi-lingual a plus (especially Spanish, Vietnamese, Chinese or Russian)
- Must be courteous and outgoing, and enjoy meeting and talking with new people
- Basic math skills are very important.
- Detail oriented and highly organized
- Self motivated with good work habits. Able to stay on task without constant supervision.
- Must be able to transport equipment to market each week via reliable verifiable transportation (equipment fits in most cars).
- Familiarity with Galt, its geography, demographic and community concerns is beneficial

**To apply** send your resume to: Davida Douglas, Executive Director, Alchemist Community Development Corporation at [davida@alchemistcdc.org](mailto:davida@alchemistcdc.org). (Job interviews will take place in Sacramento)