



The Hub committee serves as the central table for the Hub Collaborative—a group of youth, adult residents, organizational leaders, government system-leaders, and other stakeholders. The Committee exists to support on-going communication, collaboration, learning, and implementation of Building Healthy Communities.

Hub Committee Minutes

Meeting date and time: Thursday, January 16th, 2014 6:00 to 8:00 p.m.

Location: Le Grand High School, Le Grand, CA 95333

Facilitators: Monica Bianchi Le Grand Resident Representatives

Secretary: Isai Palma Hub Staff

Topic	Summary	Person Responsible	Action Item
1. Welcome	<ul style="list-style-type: none"> • Monica Bianchi called the meeting to order 6:p.m. and conducted roll-call. • Absentees – <ul style="list-style-type: none"> ○ Cynthia Bravo, Chris Bobbitt, Alejandro Garcia, Cristian Hernandez, Jonathan Hernandez, Jeremy Jenkins, Jennifer Mockus, Antonio Ramirez, and Erika Urquiza. • Anna Moreno asked for clarification on the attendance for the December Hub Committee Meeting. <ul style="list-style-type: none"> ○ Due to a lack of quorum for the December Hub Committee meeting absences will not be counted against any member that was not present. 	Monica Bianchi	<ul style="list-style-type: none"> • Informational
2. Agenda approval	<ul style="list-style-type: none"> • Monica Bianchi motioned to approve the agenda as written. • Jerome Rasberry Jr. seconded the motion. <ul style="list-style-type: none"> • Committee approved unanimously 	Committee Meetings	<ul style="list-style-type: none"> • Approved
3. Minutes approval	<ul style="list-style-type: none"> • Committee approved the minutes of the November Hub Committee Meeting since there were no minutes taken during the December meeting due to a lack in quorum. • Janice Wilkerson motioned to approve the minutes as written. • Jerome Rasberry Jr. seconded the motion. <ul style="list-style-type: none"> ○ Committee approved unanimously 	Committee Members	<ul style="list-style-type: none"> • There were no minutes available.
4. Learning and Evaluation Team Activity	<ul style="list-style-type: none"> • Objective - <ul style="list-style-type: none"> • Go over the Collaboration Survey that was conducted in November. 	Kelvin Jasek-Rysdahl	<ul style="list-style-type: none"> • Action – Vote



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	<ul style="list-style-type: none"> • What is the assessment? <ul style="list-style-type: none"> • BHC in all 14 sites are taking similar assessment. • It was put together by Program managers, Hub managers, and L&E staff. • It was determined that collaboration is an important contributor for the success of the initiative. • Demographics - <ul style="list-style-type: none"> • Only Hub Committee members took the survey. • Half of the members live in a BHC site. • 93% have been involved with BHC anywhere from 6 months to 3 years. • Half of the committee is Hispanic. • What makes collaboration work? <ul style="list-style-type: none"> • According to Hub Committee Members: <ol style="list-style-type: none"> 1. Clarity of roles and responsibilities 2. Clear communication 3. Common goals 4. Membership and participation • Why is Sense of Community important in terms of collaboration? <ul style="list-style-type: none"> • <u>Mario</u>: commonality of vision, life experiences, and because we are here with the same goals. • <u>Rachelle</u>: We are the community. • <u>Monica</u>: By working together as a community we can get rid of the bad connotations and problems from our community. • <u>Janice</u>: It has allowed us to put events together and we have seen how successful they can be. It shows how strong we can be as a group. • <u>Donna</u>: We all sense the need from our community. A person who care and will work towards bettering the community will feel ownership of the community. • What does the team feel like they are doing? <ul style="list-style-type: none"> • <u>Monica</u>: We have worked with these communities and know what kind of change we want to see. Now we can see how the kids at school are changing and how the community is 		



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	<p>changing.</p> <ul style="list-style-type: none"> • <u>Brian</u>: Bring different types of food, making time to connect with residents, demonstrating our appreciation for the work everyone does, and continuous participation. • <u>Jerome</u>: We have created friendships at a personal and professional level with all the Hub committee members, which has helped us move our work forward. Everyone who has come into the group has taken it upon themselves to build trust and listen to other members. • <u>Donna</u>: We have built trust. She feels that without trust nothing would get done. There needs to be a sense of security that people will follow thru on that individual. • <u>Tatiana</u>: It has not been easy to move forward, but with time we have been able to move this process ahead. <ul style="list-style-type: none"> • How did we build relationships or where they already established? <ul style="list-style-type: none"> • <u>Jerome</u>: Even though he has grown up around the majority of the individuals in the Hub Committee the relationships have grown more through the formation of the committee. • <u>Donna</u>: Hub Committee Retreat are key in building the relationship and trust amongst the group. • <u>Kathleen</u>: Some of the stories and experiences that she has been exposed to in the past 10 months have really snuck up on her. Now, what she has experienced affect her decisions and view of meetings that she's a part of as well as her day to day life. • <u>Tatiana</u>: We have built good relationships and you can see it clearly in the different large events (LGBT, Transportation, African American Women's Health Forum, etc.) that have been coordinated throughout the community. • <u>Monica</u>: We have also build a good connection with the media, which has brought light to a lot of different local events. Some of us can share our failures or what are needs are. 		



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	<ul style="list-style-type: none"> • What needs to be fixed? <ul style="list-style-type: none"> • <u>Monica:</u> We have to build better team management and learn from the experience of others. • <u>Donna:</u> We are a very eclectic team. We should be excepting of others and not set stereotypes. • <u>Mario:</u> The technical assistance provided by NCRC has been really helpful in fixing some of these issues. • How have we dealt with accepting the differences? <ul style="list-style-type: none"> • <u>Monica:</u> Some people didn't understand what the mission was and they are no longer a part of this initiative. Being open to other ideologies. • <u>Kelly:</u> Some ways she has seen this is by the transparency and having an open communication. This has really set the foundation for our work. • <u>Jordan:</u> Every voice is seen and heard the same way. Everyone is seen as an equal. • What are the roles and responsibilities for the Hub? <ul style="list-style-type: none"> • <u>Monica:</u> all of our roles are different. We are catalyst, to help the community. • <u>Janice:</u> Our goals have not been clearly defined • <u>Rachelle:</u> We are supposed to bring our experience and we are support to bring that expertise to the committee. • <u>Kelly:</u> The goals are clearly defined in the binder given by Hub Staff. <ol style="list-style-type: none"> 1. We are representatives for the initiative 2. Link people to grantees as needed 3. Identify who needs help and how do we link them 4. We are here to provide clarity and resources we have available. • <u>Loretta:</u> We have a logic model and we should focus and revolve our work around it. 		



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	<ul style="list-style-type: none"> • What would help us understand our roles and responsibilities better? <ul style="list-style-type: none"> • <u>Tatiana</u>: Hub Staff and Hub Committee will try to understand and explain our work through the 3 campaigns as well as the 5 drivers of change. • <u>Donna</u>: The Hub Retreats are helpful in understanding our roles, but since we are trying to build relationships between the members they tend to get lost. It would be important to have a debrief with all the new members describing what their roles and responsibilities are before their first Hub Committee meeting. • <u>Brian</u>: This group is not meant to be the lead in moving the work forward, but if the group would like we can set more structure to the work with set goals and objectives for Hub Committee members. • <u>Monica</u>: We should be taking more of a lead in crafting out the agenda for every Hub Committee Meeting. • How do we communicate outside the meetings? <ul style="list-style-type: none"> • <u>Rachelle</u>: We should commit to 4 events outside of our own per year to create better collaboration. • <u>Isaí</u>: We need to create a centralize resource page that contains all of the Hub Committee members resources they can be provided to the community. • <u>Kathleen</u>: Add a Hub Committee member to the agenda every month to have them discuss what their role is in their work. Make more time throughout the year for us to meet similar to the Hub retreat. • Membership and participation <ul style="list-style-type: none"> • <u>Rachelle</u>: In terms of participation there are a lot of meetings going on throughout the community and people can't attend everything. • <u>Donna</u>: the perception of participation is different to everyone. Just attending might be enough for some and actual contributing might be the understanding for others. • <u>Brian</u>: Are we making a genuine effort to outreach to the diverse members of the community and making them feel welcome into 		



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	<p>our group.</p> <ul style="list-style-type: none"> • BHC Collaborative Assessment <ul style="list-style-type: none"> • Kelvin distributed the full results to the Hub Committee members. 		
<p>9. Adjournment</p>	<p>Meeting adjourned at 8:06 p.m.</p>		<p>Next month's meeting: Thursday, December 19 at MCOE Clark/Newbold room 632 W. 13th Merced, 95340</p>