

Meeting Minutes

Hub Committee



Meeting date and time: November 15, 2012, 6 to 8 p.m.

Location: Beachwood/Franklin 2736 Franklin Rd.

Facilitators: Dennis Haines & Loretta Spence, Resident Representatives

Hub Committee Members Present: Tammy Cobb, Sonya Severo, Mario Cordova, Dennis Haines, Jennifer Mockus, Christopher Ramirez, Alicia Rodriguez, Janice Wilkerson; Brian Mimura, Flip Hasset.

Absent: José Gonzalez, Monica Bianchi, Kelly Brown, Cynthia Bravo, Anthony Sanchez, Antonio Ramirez, Kimiko Vang,

Hub staff: Tatiana Vizcaíno-Stewart, Michelle Xiong, See Lee, Melissa Kelly-Ortega

Guests: Jason Vigil, Horisons Healthcare, Sarah Reyes, the California Endowment

Minutes prepared by: Hub staff

Topic	Summary	Assignments for Next Meeting
Welcome	Tatiana thanked Dennis and Loretta for their willingness to move the meeting to today's date.	<ul style="list-style-type: none"> • None
Approval of the agenda	<p>Christopher brought up concerns about moving the meeting with such short notice. He doesn't think we can have action items at tonight's meeting because the short notice and because the by-laws have not been finalized.</p> <p>Tatiana explained Hub staff had a significant event which conflicted with the established Hub Committee meeting schedule. She solicited input from co-chairs (Dennis/Loretta) to change the meeting date. The meeting location and facilitation plan was preserved. She stated that we do have approved by-laws. The final draft was signed by e-mail vote August 17th, 2012. This vote was required for committee to start functioning as such and could access the funds from the Hub budget to initiate the BHC Community Grants program. She stated that the attendance requirement will be waived for this meeting because Hub office, not the full committee changed it. She will make sure that everyone gets a copy of the by-laws electronically on MONDAY, November 26th with phone calls to committee members following the e-mail. She would like to invite two hub committee members to work with hub staff on planning all future agendas and reviewing by-laws to make sure that they are clear, relevant and are being followed. Sonya stated that there were more people missing from last meeting than this meeting and that we should move forward with the action items as long as we have quorum.</p>	<ul style="list-style-type: none"> • ACTION-VOTE

	(Flip/Dennis/Sonya) Motion approved. Christopher – opposed	
Approval of minutes	Approval of meeting minutes for October 3, 2012 (Janice/Jennifer/Unanimous)	• ACTION-VOTE
Public Comment	<ul style="list-style-type: none"> • * Virginia – invitation to the upcoming human assets meeting from 8.30-12.30 at Boys and girls club on December 1st. • * Kelvin – Learning and Evaluation Team meetings. 1st learning and evaluation meeting, Monday, November 19th 6-8p.m. at United Way. See attachment. • * Jason Vigil –Low-cost clinic coming to Merced in 5-6 months – will be opening the site. Medical Care Provider for 4-5 years. Main Street. Across VFW hall. 	• None
Reports: Residents, Agencies and Youth	<p>South Merced – Tamara / Christopher – Tammy – trying to get community involved between Thanksgiving and Christmas – invest in our community, give information, and work with system to have a place for people to come – not enough of people coming out to know more about BHC. Tamara –Wants people to know what BHC is about, invest in health, give us support by bringing their efforts – any suggestions on how we can build a stronger core area in south Merced – Need a stable force at the meetings. Dennis – we all have the same challenge –if we can work together and unify the four areas... It’s an ongoing process. How can we help? Tatiana – Offered logistical support for BHC related gatherings, - we have the ability, with some planning, to have interpreters and refreshments for Hub committee led-events. For BHC related activities and events – let Melissa know, she’s will post on Facebook/BHC Connect and community calendar. Planada--Alicia – Chavez middle school carnival – Melissa & See were there with the calendars and flyers of what was happening in the community – good to have people. Next month – tree lightening for the youth, program for the seniors, and all the programs for the children. Beachwood/Franklin –Loretta – Working with the MAC Board - officially now have the mac team together – 7 people. for the mac board. Formalized group that developed. They are establishing an EIN number and opening a bank account. Christopher - trying to get area representatives together – once / month before the hub meeting. Dennis--Rock the Vote event – was well-represented. Over 30 volunteers, 30 vendors. Toni (his wife) was instrumental in writing two grants. First 5 and Community Foundation - \$500.00 from Kohl’s. \$500 is on its way. Tamara (back to South Merced) - Loretta, Tamara, Mr. Williamson – to build</p>	• Informational

	<p>Recognition for BHC – for the Martin Luther King Jr. march on January 18th. Get children from BHC youth programs there (We’Ced, Venice Arts, and VOICES). Youth--Michelle – talked about youth being involved in transportation. Created a survey to find out who is being affected by this problem so the young people wanted to find out who those young people are. Put it on a link with survey monkey – if you want copies to conduct the survey – let Michelle know or If you want to join the transportation meetings.</p> <p>Agency – State in process of moving healthy families’ members moving to medi-cal. Families who receive Healthy Families should have received a letter. State will transition – Merced is 3rd in series. Will happen in August of 2013. Alliance is in the process of working with providers to help children and services, and planning other activities to raise awareness--8600 children in Merced County that gets Healthy Families. Early spring – outreach events; targeting providers – consistent messaging – any questions call Jennifer.</p> <p>Brian – Recognized the work going on. • Kelvin Jasek-Rysdahl, BHC evaluator from CSU Stanislaus, shared that the Evaluation and Learning Team’s role is to help facilitate and develop the evaluation of the BHC projects. Kelvin explained they have developed an Evaluation and learning team made up of residents and grantees. This team will identify the impact that projects and activities are having, and how it is affecting the communities and people’s lives.</p>	
<p>Sub-Committee Report: BHC Community Grants</p>	<p>Christopher talked about the community grants report. All information is contained in packet shared. Alicia reported that 26 applications were received. Some are also eligible to receive First five matching funds.</p> <p>Next meeting on Sunday, November 18th at 4p.m. – to meet the deadline.</p> <p>Christopher mentioned that there were two youth in subcommittee, but neither one of them participated in the rubric process. There may be one youth not returning – ask that they submit a letter of resignation.</p> <p>Michelle – they were notified and they didn’t come and she will inform them. The meetings may / may not have been very youth-friendly. Once we begin looking at our meeting structure, attendance can be better addressed.</p>	<ul style="list-style-type: none"> • Informational
<p>Hub Steering Committee Terms, Composition and Transition Plan</p>	<p>Review Terms of Service Dates for Hub Committee Members. Who terms out in MARCH 2013:</p> <ol style="list-style-type: none"> 1. Tammy Cobb – 2 year 2. Dennis Haines—2 year 	<ul style="list-style-type: none"> • ACTION-VOTE

	<ol style="list-style-type: none"> 3. Alicia Rodriguez—2 year 4. Le Grand—not decided 5. Kimiko Vang – 2 years 6. Sonya Severo – 2 years <p>Tatiana made a recommendation: Two Hub Steering Committee members volunteer to work with her and designated staff to revise the Hub Steering Committee member application and selection/election process. Rationale: Some terms are ending. Let’s look at the process, let’s make some corrections. This is our opportunity to begin taking action in some of the many recommendations made to strengthen our committee. This is an opportunity to select new members who are aligned with BHC and may interest in a particular aspect of the work. We can begin looking at gap in our membership, such as the fact that we have no law enforcement or judicial system representation and one of our outcomes is violence. Sarah – reminded people – remember when we seated the residents – we talked about how many – who served the two / three – that was to be negotiated between the residents not determined by Hub staff. Also, Sarah suggested to align applicant agencies with site outcomes. Sonya explained that there were press releases, announcements and articles detailing the types of agencies needed. We tried to recruit, but no one came from law enforcement.</p> <p>Sarah – suggested recruiting differently with new agencies – may want to look at the definitions or create definitions. Sonya & Janice volunteering for committee only.</p> <p>Tamara –available during the day. Brian – discussion – we all need to be involved – thank you to the subcommittee – any drafts need to be circulated to all of us!</p> <p>Dennis - added – we have the three – thankful, to invite others that want to participate. We don’t have others here tonight, so it’s important that they attend. (Jennifer moved/2nd – Flip seconded/ Unanimous approval).</p>	
<p>Hub Committee “Action Teams”</p>	<p>Tatiana made a recommendation: Hub Steering Committee identifies 2-4 workgroups or action teams to meet regularly to work on specific issues within our Logic Model Outcomes. She explained how Action Teams work in other communities – steering committee, residents, grantees, interested parties with interest in particular outcome / issue – meet together and this is where discussion that is very productive and exciting... much more aligned with personal interest and desires to connect with neighborhoods, etc. They would provide an opportunity for us to come together, in smaller groups, to strategize, to make sure we’re all on the same page – what are grantees doing? How are they coming together – how are we maximizing our impact?</p>	<ul style="list-style-type: none"> • Informational

	<p>We would be talking about real action and coordination – of all the BHC entities Tatiana offered additional examples – Kirwan Institute – opportunity mapping... How will we use those maps? Suggestions: • MAPPING TEAM/COMMUNITY ORGANIZING TEAM</p> <p>Christopher – not prepared / to take action on this item – because it deserves much more. However, while we go through this process, Brian would like to have two teams formed, or officially recognized: The Learning and Evaluation and Youth collaborative group. Christopher – wants to hear from more people. Alicia and others expressed confusion and feeling lost with understanding the logic model.</p> <p>Sarah On the logic model – it’s not meant for the community – it’s meant to be used as a tool to understand what to work on. That logic model is for you to use to get the grants you all talked about – foundations, government – they want a logic model.... Meant as a tool for YOU to use - - - could mean as BHC - you go get grants – or the UC wants to use it – anyone can use the logic model... Never attended it to go to the communities...</p> <p>Dennis – somehow if there is a language that we’re trying to inform – like the soda can Sarah - Brian has a whole bunch of things he can give to you. Tatiana – the consultant is putting together the narrative and visual.</p> <p>Dennis – wants more discussion on this in the December meeting...</p> <p>Tatiana – we need more time for this discussion... appreciates the comments, questions, etc. leave with example. Youth collaborative. Youth – related but not one group that had the youth orientation that the BHC youth collaborative team – different than anything else. BHC is about innovation, bringing different people together and doing the systems and policy changes.</p> <p>Christopher – would fit really well in the retreat.</p> <p>Tamara – would add one thing on the logic model – EDUCATION – education – to encourage residents to understand BHC - that’s the big piece that’s missing... Trying to tell people about BHC – not sure how we’re going to do that... More discussion in December.</p>	
<p>Update on New Grants</p>	<p>MOP – community organizing and residency engagement, youth voice in city of Merced, increasing investing in youth in budgeting process. Advocacy voice.</p> <p>Boys and Girls club – engaging residents and young people, youth leadership and advocacy. Access to sustainable youth services in Planada, Le Grand, Beachwood/Franklin.</p> <p>Communities for a New California – Pablo Rodriguez. Capacity building and training –</p>	<ul style="list-style-type: none"> • None

	<p>to support the rest of us. Direct organizing and direct engagement.</p> <p>Le Grand High School – project to increase healthy students through an expanded joint use agreement – to use track and weight room on campus – ZUMBA, put together some school wellness policies at le grant high school.</p> <p>Smaller commitment – to MOP – to support a stream in the logic model – to reduce violence to build stronger relationship between residents and law enforcements – residents, police department, to come together to have conversations.</p>	
BHC Announcements	<p>Kirwan Site-visit, RSVP to See Lee NCRC Facilitation, December 5, 2012 Tatiana – announcements – NCR – coming to Merced on December 3, 4, and 5th – postponed the retreat to have this intervention first. Tatiana will reach out to all hub committee members– (On Monday, November 26th)</p>	
Meeting adjourned	<p>(Dennis/Jennifer/ Brian) – Dennis closed the meeting at 8:15p.m.</p>	<p>Next month’s meeting Le Grand High School Cafeteria 12961 E. Le Grand Rd. Le Grand</p>